



**EUROPEAN COMMISSION**  
DIRECTORATE-GENERAL  
TAXATION AND CUSTOMS UNION  
Direct taxation, Tax Coordination, Economic Analysis and Evaluation  
**Economic analysis, evaluation & impact assessment support**

Brussels,  
taxud.r.1(2014)2687341

**Subject: Call for tenders TAXUD/2014/AO-04 (Provision of Tax and Customs Information Services) – replies to questions**

Dear Madam, Dear Sir,

Enclosed you will find the replies to the questions received from 22/07/2014 up to 25/07/2014 (question 4).

This letter is being posted on the website of the Directorate-General for Taxation and Customs Union, at the following URL (“Questions & Answers” section):

[http://ec.europa.eu/taxation\\_customs/common/tenders\\_grants/tenders/ao\\_2014\\_04\\_en.htm](http://ec.europa.eu/taxation_customs/common/tenders_grants/tenders/ao_2014_04_en.htm)

Questions received subsequently will be answered in further letters which will be placed regularly on the same website. Prospective tenderers are invited to monitor this site attentively.

As mentioned in the invitation letter (ref. Ares(2014)2137776 dated 27/06/2014) published with the tender documents, requests for additional information received less than five working days before the closing date for submission of tenders, i.e. after 25/08/2014, will not be processed.

Yours faithfully,

*(e-signed)*  
Gaëtan Nicodème  
Head of Unit

#### Question no. 4

With regards to the open call for tenders TAXUD/2014/AO-04 – Provision of tax and customs information services, we have the following question:

Point 4 1 of Annex 1 – Questionnaire states:

**Tenderers must be able to provide the services of project managers, senior consultants and junior consultants.** The Directorate-General for Taxation and Customs Union (DG TAXUD) will evaluate their capability to provide the required expertise on the basis (but not exclusively) of the provision by the tenderer of a set of exactly one (1) Curricula Vitae (CV) for managerial staff and of three (3) Curricula Vitae (CVs) for each category of consultants (senior and junior) (**making seven (7) unique CV's in total, no more no less, any different number of CVs will lead to the non-selection**). The CVs must be of a project manager and/or consultant under a contractual relationship with the tenderer at the time of tendering (the tenderer has to provide proof).

- (a) Is our understanding correct that we have to provide maximum 7 CVs?
- (b) Are we allowed to present our whole team of practitioners in a summary table, without CVs?
- (c) How do we have to interpret this, especially considering award criterion number 2 on multidisciplinary approach (multidisciplinarity might require more than 7 CVs)?

#### Reply

- (a) Yes
- (b) No
- (c) Tenderers need to interpret this by making a clear distinction between the selection criteria and the award criteria :
  - 1) The selection criteria refer to the economic/financial and technical/professional capacity of the tenderer. They are linked to the technical and professional capacity of the tenderer and are specified in Section 10.2.2 of the Tendering Specifications which cross-references to Section 4 of Annex I (Questionnaire). In conformity with Sub-section 4.1 (Response requirements) of the Questionnaire, you need to provide "7 unique CVs in total, no more, no less. Any different number of CVs will lead to the non-selection". Technical and professional capability of the tenderer, as stipulated in Sub-section 4.1 (Response requirements) of the Questionnaire, will be evaluated on the basis of (but not exclusively) of these 7 CVs. The other bases for the evaluation of the technical and professional capability of the tender are specified in the following sub-sections (4.2, 4.3, 4.4, 4.5, 4.6 and 4.7) of Section 4 of the Questionnaire. 2)
  - 2) The award criteria however, refer to the quality (technical evaluation) and the best-value-for money (financial evaluation) of the tender. Award criteria concerning the quality (technical evaluation) are specified in Section 10.3 of the Tendering Specifications which provides cross-reference to Section 5 of Annex I (Questionnaire). In particular, award criterion n° 2 (Quality of the

multi-disciplinary approach) refers to the "quality of the multi-disciplinary approach", that is, "the tenderer shall specify the multi-disciplinary approaches proposed in order to cope with the variety of tasks implemented under the contract". Considering that this is an award criteria, tenderers should not refer to selection criteria elements (such as CVs) but should describe how and which multi-disciplinary approaches they propose, to cope with the variety of tasks to be implemented under the contract.